

ROSLYN HIGH SCHOOL - REQUEST FOR EXCUSED ABSENCE FOR COLLEGE VISITATION

To: Dr. Scott Andrews, Principal

Date: _____

Student: _____

Homeroom: _____

I have arranged for visitation/interview with the following college:

Name of College

Date of Visitation

I am requesting that the above date be approved as excused. I understand that up to four (4) days during the senior year can be used for college visitations and will not be charged against the 170 days of attendance required. I also understand that the college must verify my visit in order for me to qualify for the excused absence.

Signature of Parent

Signature of College Official

Signature of Student

Position of College Official

Phone Number and Extension

Signature of Principal (upon return)

Date